

PLACEMENT DRIVE NOTIFICATION

Company	Siyana Info Solutions Pvt. Ltd.
About the Company	<p>Siyana Info Solutions is an innovative and renowned iOS, Android mobile application, website & software development company building advanced IT solutions using cutting-edge technologies since 2015. We Design & Develop custom mobile apps, websites & software to help our clients transform, scale, and gain a competitive advantage in their industry. We use a collaborative, agile, and resourceful model to design and develop mobile apps for iOS and Android that are appreciated for impeccable design, flawless functionality, and highly interactive UI/UX. Our skilled team of software engineers provides offshore software development services to startups, mid-size companies & big enterprises across the globe. We deliver robust, scalable & comprehensive IT solutions to delight our customers across various industry domains.</p> <p>Website: https://www.siyanainfo.com</p>
Job Title	US IT Staffing / Bench sales Recruiter
Job Description	<ul style="list-style-type: none"> • Marketing our Bench Consultants (H1 Transfer/OPT/CPT/F1/L1, GC, and US CITIZEN) • Developing new contacts with tier 1 vendors / Clients. Someone who has been in the industry and can bring existing clients to support us • Should be able to generate Leads by cold calling to acquire new direct client. • Understanding their requirement and clearly articulating the resume and formatting it as required • Communicating with the consultants daily and update about submission and interviews • Submitting to their contacts (own Database) • Arranging the interviews with tier one vendors or end clients • Follow up with the candidate and client in each stage and finally closing the candidate • Strong experience in US Recruitment Cycle (Contract, Contract to Hire, Permanent) and terminology (Tax Terms, Employment Status, Time Zones etc.) • Clear understanding of the US Staffing processes/ Techniques W2/ 1099/ Corp-to-Corp/ H1 Transfers • Proficient in using Job Boards like Dice, Monster, LinkedIn, Twitter, Google, Free Job Sites etc. to source Candidates • Strong in Active and Passive searches to source Candidates • Should Posses good knowledge about Contracts - MSA, NCA/NDA/Addendum/Memorandum • Should be able to manage complete cycle of Bench sales • Should be good in verbal and oral communication skills in English • Soft skills- High degree of emotional intelligence, positive attitude, teamwork, and passion towards recruitment.
Job Location	Ahmedabad, Gujarat
Eligible Degrees	BBA, M.Com, B.Com, MA(Economics), BSc.(Economics) MCA, BCA, BSc.IT
Eligibility Criteria	<ul style="list-style-type: none"> • Shift: Night shift (EST TIME ZONE) • Timing-6 PM-3 AM (Day +Night shift) • Working: 5 Days (Mon-Fri)
Compensation (CTC)	Rs. 2.40 LPA
Perk & Benefit	<ul style="list-style-type: none"> • Attractive Incentives • Yearly Performance Review • Monthly/Yearly Activities • Maternity Leave
Other details	Post selection, a thorough training by the Company's training team will provided with a combination of room and on floor training.
Selection Process	<ol style="list-style-type: none"> 1. Group Discussion 2. Personal Interview

Date & Time of Interview	Will inform later
Venue	Will inform later